

Hertfordshire County Scout Council

Phasels Wood Activity Centre

Fire Risk Assessment Sheet

1 Building - Rovacabin

Designated use - Classroom

Approximate size – 16m x 4m

Number of beds – 4 – 2 x 2beds

Number of floors – Single storey

Roof construction – Metal sheeting on timber frame

Walls – Metal sheeting wood clad

Internal linings- MDF panels epoxy painted

Floors – Wood with carpet covering

Means of escape – Via fire exit doors (it is understood that whenever the premises are occupied no exit door is secured in such a manner that it is not easily and immediately openable)

Fire Fighting equipment – 1 x FOAM, 1 x WATER type extinguishers.

Fire Alarm system – N/A

Heating/hot water/cooking – N/A

Electrical installation - 240 volt supply throughout. Fuse board fitted in rear bedroom. Mains for all builds in main room cupboard.

General Lighting - 240 volt supply throughout

Emergency Lighting – N/A

Signs and Notices – N/A

Furnishings – N/A

2 Personnel Involved **Instructors/Staff/Campers/Visitors**
Number of people **1 – 30**

3 Potential Hazards	4 Risk Level
1 Waste	Low
2 Doors	Low
3 Smoking	Low
4 Cleaning Equipment and chemicals	Low
5 Electrical equipment	Low

5 Measures Taken to Control Hazards

- 1 Ensure floor area kept clear, combustible material tidied away and waste bins cleared regularly.
- 2 Ensure doors are open whilst building is in use.
- 3 Signs and ask people not to smoke indoors.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial/flammable chemicals from buildings.
- 5 Use as per manufacturers instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits

Compilation date -	25/03/2008	Compiled by :- DS
Review period -	12 Months	
Reference Number -	PW/FIRE013	