

# Hertfordshire County Scout Council

## Phasels Wood Activity Centre

### Risk Assessment Sheet

**1 Activity Area**                      **Brynbach**  
**Frequency of use**                **As booked**

**2 Personnel Involved**            **Instructors/Staff/Campers/Visitors**  
**Number of people**                **1 – 30**

<b>3 Potential Hazards</b>	<b>4 Risk Level</b>
1 Slips, trips and falls	Medium
2 Fire risk	Low
3 Electrical Equipment	Low
4 Cleaning Equipment and chemicals	Low
5 Gas equipment & boilers	Low
6 Working at height	Low
7 Heaters – Contact & Risk of fire	Medium
8 Food Hygiene	Medium
9 Open fire	Medium

**5 Measures Taken to Control Hazards**

- 1 Ensure floor area kept clear, obstructions tidied away, spills cleared and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.
- 2 Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled
- 3 Use as per manufacturers instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits. Campers advised of protocol prior to camp.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial chemicals from buildings before public use.
- 5 Appropriate service and testing regime, keep clear of combustible materials
- 6 Use access equipment appropriate to job and for which training has been given
- 7 Signage in place to warn of risk from contact and advising not to cover.
- 8 Ensure kitchen area, fridges and cookers are cleaned prior to occupation of building.
- 9 Ensure that fire guard is in place and no combustible materials are left in front of fire.

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