

Hertfordshire County Scout Council

Phasels Wood Activity Centre

Risk Assessment Sheet

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|----------|---|---|
| 1 | Activity Area
Frequency of use | Rovacabin
As required |
| 2 | Personnel Involved
Number of people | Instructors/Staff/Third party users
1 – 5 |
| 3 | Potential Hazards | 4 Risk Level |
| | 1 Slips, trips and falls | Medium |
| | 2 Fire risk | Low |
| | 3 Electrical Equipment | Low |
| | 4 Working at height | Low |
| | 5 Unauthorised access | Medium |
| 5 | Measures Taken to Control Hazards | |
| | 1 Ensure floor area kept clear, obstructions tidied away, spills cleared and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night. | |
| | 2 Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled | |
| | 3 Use as per manufacturers instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits. Users advised of protocol prior to use. | |
| | 4 Use access equipment appropriate to job and for which training has been given | |
| | 5 Provide appropriate signage and lock when not in use. | |

Compilation date -	25/01/200	Compiled by :- DS
Review period -	12 Months	
Reference Number -	PW/B019	