

Hertfordshire County Scout Council

Phasels Wood Activity Centre

Building Risk Assessment



- 1 Activity Area** **Brynbach**
- Frequency of use** **As required**
- 2 Personnel Involved** **Instructors/Staff**
- Number of people** **1 – 36**

3 Potential Hazards	4 Risk Level
1 Slips, trips and falls	Medium
2 Fire risk	Low
3 Electrical Equipment	Low
4 Working at height	Low
5 Unauthorised access	Medium
6 Climbing over stored materials	Medium
7 Covid 19	Medium

5 Measures Taken to Control Hazards

- 1 Ensure floor area kept clear, obstructions tidied away, spills cleared and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.
- 2 Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled
- 3 Use as per manufacturers instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits.
- 4 Use access equipment appropriate to job and for which training has been given
- 5 Provide appropriate signage and lock when not in use.
- 6 When removing stored materials, ensure that they are removed in a methodical way without climbing over other items.
- 7 Ensure hand sanitiser is at the entrance to each building and signs in place. Use the cleaning management plan to ensure buildings are cleaned to set standard.

Compilation date -	SEPT2021	Compiled by :- DS
Review period -	12 Months	Reviewed by – KP
Reference Number -	PW/B014	