

# Hertfordshire County Scout Council

## Phasels Wood Activity Centre

### Building Risk Assessment



<b>1</b>	<b>Activity Area</b>	<b>Cedars</b>		
	<b>Frequency of use</b>	<b>As booked</b>		
<b>2</b>	<b>Personnel Involved</b>	<b>Instructors/Staff/Campers/Visitors</b>		
	<b>Number of people</b>	<b>1 – 100</b>		
<b>3</b>	<b>Potential Hazards</b>		<b>4</b>	<b>Risk Level</b>
	1 Slips, trips and falls			Medium
	2 Fire risk			Low
	3 Electrical Equipment			Low
	4 Cleaning Equipment and chemicals			Low
	5 Gas equipment & boilers			Low
	6 Working at height			Low
	7 Heaters – Contact & Risk of fire			Medium
	8 Food Hygiene			Medium
	9 Water temperature			Medium
	10 Covid 19			Medium

#### **5 Measures Taken to Control Hazards**

- 1 Ensure floor area kept clear, obstructions tidied away, spills cleared and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.
- 2 Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled
- 3 Use as per manufacturers instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits. Campers advised of protocol prior to camp.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial chemicals from buildings before public use.
- 5 Appropriate service and testing regime, keep clear of combustible materials
- 6 Use access equipment appropriate to job and for which training has been given
- 7 Signage in place to warn of risk from contact and advising not to cover.
- 8 Ensure kitchen area, fridges and cookers are cleaned prior to occupation of building.
- 9 Signage in place to advise of high temperature.
- 10 Ensure hand sanitiser is at the entrance to each building and signs in place. Use the cleaning management plan to ensure buildings are cleaned to set standard.

Compilation date -	SEPT2021	Compiled by :- DS
Review period -	12 Months	Reviewed by – KP
Reference Number -	PW/B008	