

# Hertfordshire County Scout Council

## Phasels Wood Activity Centre

### Building Risk Assessment



- |          |  |   |          |                   |
|----------|--|---|----------|-------------------|
| <b>1</b> | <b>Activity Area</b>   | <b>Rowan</b>                              |          |                   |
|          | <b>Frequency of use</b>  | <b>As booked</b>                          |          |                   |
| <b>2</b> | <b>Personnel Involved</b>  | <b>Instructors/Staff/Campers/Visitors</b> |          |                   |
|          | <b>Number of people</b>  | <b>1 – 38</b>                             |          |                   |
| <b>3</b> | <b>Potential Hazards</b>   |   | <b>4</b> | <b>Risk Level</b> |
|          | 1 Uneven, wet floors   |   |          | Medium            |
|          | 2 Fire risk  |   |          | Low               |
|          | 3 Electrical Equipment   |   |          | Low               |
|          | 4 Cleaning Equipment and chemicals   |   |          | Low               |
|          | 5 Gas equipment & boilers  |   |          | Low               |
|          | 6 Working at height  |   |          | Low               |
|          | 7 Heaters – Contact & Risk of fire   |   |          | Medium            |
|          | 8 Food Hygiene   |   |          | Medium            |
|          | 9 Water temperature  |   |          | Medium            |
| <b>5</b> | <b>Measures Taken to Control Hazards</b>   |   |          |                   |
|          | 1 Ensure floor area kept clear, obstructions tidied away, spills cleared and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.                  |   |          |                   |
|          | 2 Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled  |   |          |                   |
|          | 3 Use as per manufacturers instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits. Campers advised of protocol prior to camp. |   |          |                   |
|          | 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial chemicals from buildings before public use.     |   |          |                   |
|          | 5 Appropriate service and testing regime, keep clear of combustible materials  |   |          |                   |
|          | 6 Use access equipment appropriate to job and for which training has been given  |   |          |                   |
|          | 7 Signage in place to warn of risk from contact and advising not to cover.   |   |          |                   |
|          | 8 Ensure kitchen area, fridges and cookers are cleaned prior to occupation of building.  |   |          |                   |
|          | 9 Signage in place to advise of high temperature.  |   |          |                   |

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