

# Hertfordshire County Scout Council

## Phasels Wood Activity Centre

### Fire Risk Assessment



#### 1 Building - Brynbach

**Designated use** - Classroom/Meeting room

**Approximate size** – 9m x 9m

**Number of beds** – N/A

**Number of floors** – Single storey

**Roof construction** – Felt sheeting on timber frame

**Walls** – Wood sheeting wood clad

**Internal linings**- MDF panels epoxy painted

**Floors** – Wood with Altro covering

**Means of escape** – Via fire exit doors (it is understood that whenever the premises are occupied no exit door is secured in such a manner that it is not easily and immediately openable)

**Fire Fighting equipment** – 1 x FOAM, 1 x WATER type extinguishers.

**Fire Alarm system** – Premier SX fire alarm control panel with detectors and sounders throughout wired with low smoke cable

**Heating/hot water/cooking** – Gas wall mounted combi boiler in store room. Supplies wall mounted radiators.

**Electrical installation** - 240-volt supply throughout. Fuse board fitted in storeroom.

**General Lighting** - 240-volt supply throughout

**Emergency Lighting** – Non maintained throughout

**Signs and Notices** – All to current standards

**Furnishings** – N/A

**2 Personnel Involved**                      **Instructors/Staff/Campers/Visitors**  
**Number of people**                      **1 – 30**

<b>3 Potential Hazards</b>	<b>4 Risk Level</b>
1 Waste	Low
2 Doors	Low
3 Smoking	Low
4 Cleaning Equipment and chemicals	Low
5 Electrical equipment	Low

**5 Measures Taken to Control Hazards**

- 1 Ensure floor area kept clear, combustible material tidied away and waste bins cleared regularly.
- 2 Ensure doors are unlocked whilst building is in use. Approved BS signage fitted
- 3 Signs and ask people not to smoke indoors.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial/flammable chemicals from buildings.
- 5 Use as per manufacturer's instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits

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