

# Activity Risk Assessment

<b>Name of activity, event, and location</b>	Air Rifle Shooting Hertfordshire Scout Activity Centres	<b>Date of risk assessment</b>	October 2024	<b>Name of person doing this risk assessment</b>	Katy Pearce EM HCSC Reviewed by: Doug Stack ACM HCSC
		<b>Date of next review</b>	October 2025		

Hazard- what could go wrong?	Who is at risk?	Assessment of risk	Control measures in place	Remaining risk using control measures
Misuse of Rifle	Participants, Leaders, Instructors	High	<ul style="list-style-type: none"> <li>All instructors must hold a NSRA YPS qualification and be over 21 years old or have someone over 21 years old present at all times.</li> <li>Participants are told that rifles must be pointed down the range at all times.</li> <li>Safety cord must be kept in barrels when rifle is not in use.</li> <li>In the safety briefing, participants must be provided with a clear demonstration of how to load/fire the rifle correctly.</li> <li>Participants must be able to hold and control the rifle safely before shooting commences.</li> <li>Equipment must not be left unsupervised and must be locked away when not in use.</li> </ul>	Low
Misuse of pellets	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Pellets must be in control of the instructor at all times.</li> <li>Pellets must be kept in sealed container and instructors must limit the number issued.</li> <li>Anyone that has handled a pellet must wash their hands after the session prior to consuming food.</li> </ul>	Low
Hit by pellet when inspecting and replacing the target	Participants, Instructors	Medium	<ul style="list-style-type: none"> <li>Ensure participants have clear instruction on process.</li> <li>All rifles must be checked by the instructor, for pellets, before participants inspect/replace the target. Any rifles left cocked must be discharged safely by the instructor.</li> <li>Participants await instructors permission before walking down the range.</li> </ul>	Low
Someone entering range or crossing shooting line	Person who is on the range	High	<ul style="list-style-type: none"> <li>Ranges are enclosed with clear physical boundaries.</li> <li>Participants must be made aware of the 'stop' command during the safety briefing.</li> </ul>	Low

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Injury from pellets to the eye	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Individuals on the shooting line must be wearing the safety goggles provided.</li> </ul>	Low
Weather	Participants, Leaders, Instructors	Low	<ul style="list-style-type: none"> <li>Centre Management Team/Lead Instructors must check weather at start of day and monitor throughout.</li> <li>Sessions must be stopped if wind speeds exceed 24mph, dependant on location.</li> <li>Sessions must be stopped immediately in thunder and lightning, and wait for 30 minutes after end of storm, before recommencing.</li> <li>Sessions to be cancelled in extreme hot or cold temperatures.</li> </ul>	Low
Uncontrolled groups of young people	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Keep all young people involved sitting down while not participating.</li> <li>Groups must be accompanied by a supervising adult.</li> <li>Group leader is responsible for managing the groups behaviour as stated in the booking terms and conditions.</li> </ul>	Low
Self-led sessions/ equipment	Participants, Leaders	Medium	<ul style="list-style-type: none"> <li>Group leader is responsible to ensure that those with own permits/qualifications must have completed and signed a Self-Led Activity Registration Form for the activity. Up-to-date permits/qualifications must be uploaded.</li> <li>Supervising adult must be shown the activity area/activity equipment by centre staff before commencing the activity or been provided an alternative method.</li> <li>An additional competent adult should be present supervising individuals that are not engaged on the activity.</li> <li>Those with own permits/qualifications are responsible for their own risk assessment in addition to this risk assessment.</li> <li>When using own equipment individuals are responsible for their own risk assessment ranges must be set-up and run to HCSC standard operating procedureS.</li> </ul>	Low
Clients with additional abilities/pre-existing health issues	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Group leader must provide information about significant medical requirements and additional needs during the booking process Instructors should discuss any needs with group leaders before the session is started.</li> <li>Lead instructors/management should review information and make any specific adaptations, determined with an individual risk assessment.</li> <li>Group leader is responsible for having access to essential medication i.e. inhalers.</li> <li>Participants with a history of injuries should be warned about the physical nature of taking part in this activity and have read the activity information before starting.</li> </ul>	Low

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Novice participants	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Ratio of 1 instructor and at least one competent adult per 15 participants.</li> <li>Safety briefing given at the start of the session to identify the specific hazards and safety rules to follow and reinforced throughout.</li> </ul>	Low
Failure of equipment	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Monthly equipment checks are carried out.</li> <li>Routine visual inspections completed and signed for at the start of the day and before each session by the activities team.</li> <li>If the activity equipment has a defect during use, the activity must be stopped immediately until repairs are completed, safety checks carried out and verified so activity can recommence. This must be recorded appropriately.</li> </ul>	Low
Poorly maintained activity area	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Monthly activity area checks are carried out.</li> <li>Routine visual inspections completed and signed for at the start of the day and before each session by the activities team.</li> <li>If the activity area has a defect during use, the activity must be stopped immediately until repairs are completed, safety checks carried out and verified so activity can recommence. This must be recorded appropriately.</li> </ul>	Low
General Injury	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Groups are responsible for their own first aid. Groups must have someone adequately trained and have a suitable first aid kit.</li> <li>Additional first aid kit and defibrillator are available at reception/activity and key staff on duty to offer further support if required.</li> </ul>	Low