

# Hertfordshire County Scout Council

## Phasels Wood Activity Centre

### Fire Risk Assessment



**1 Building - Brynbach**

**Designated use -** Classroom/Meeting room

**Approximate size –** 9m x 9m

**Number of beds –** N/A

**Number of floors –** Single storey

**Roof construction –** Felt sheeting on timber frame

**Walls –** Wood sheeting wood clad

**Internal linings-** MDF panels epoxy painted

**Floors –** Wood with Altro covering

**Means of escape –** Via fire exit doors (it is understood that whenever the premises are occupied no exit door is secured in such a manner that it is not easily and immediately openable)

**Fire Fighting equipment –** 1 x FOAM, 1 x WATER type extinguishers.

**Fire Alarm system –** Premier SX fire alarm control panel with detectors and sounders throughout wired with low smoke cable

**Heating/hot water/cooking –** Gas wall mounted combi boiler in store room. Supplies wall mounted radiators.

**Electrical installation -** 240-volt supply throughout. Fuse board fitted in storeroom.

**General Lighting -** 240-volt supply throughout

**Emergency Lighting –** Non maintained throughout

**Signs and Notices –** All to current standards

**Furnishings –** N/A

**2 Personnel Involved Instructors/Staff/Campers/Visitors**  
**Number of people 1 – 30**

<b>3 Potential Hazards</b>	<b>4 Risk Level</b>
1 Waste	Low
2 Doors	Low
3 Smoking	Low
4 Cleaning Equipment and chemicals	Low
5 Electrical equipment	Low

**5 Measures Taken to Control Hazards**

- 1 Ensure floor area kept clear, combustible material tidied away and waste bins cleared regularly.
- 2 Ensure doors are unlocked whilst building is in use. Approved BS signage fitted
- 3 Signs and ask people not to smoke indoors.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial/flammable chemicals from buildings.
- 5 Use as per manufacturer's instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits

Compilation date - September 2024  
Review period - 12 Months  
Reference Number - PWAC/F004

Compiled by: KP  
Reviewed by: DS