

TENT PITCHING

RISK ASSESSMENT SHEET

Frequency of use Daily / AS REQUIRED

1. PEOPLE AT RISK (instructors, visitors, campers, schools, public)

Number of people involved 1 - 20

2. HAZARDS (Anything with the potential to cause harm)

- a) Uneven surfaces, trailing guy ropes, discarded tent pegs etc
- b) Incorrect fire safety management, placement of fire pits etc
- c) Failure to maintain equipment, erect correctly
- d) Inclement weather
- e) Large numbers of people/ participants
- f) Incorrect loading / unloading of tents
- g) Incorrect use of mallet

3. ASSESSMENT OF RISK

- a) Medium
- b) Medium
- c) Low
- d) Low
- e) Low
- f) Low
- g) Low

4. LIST MEASURES TAKEN TO CONTROL HAZARDS

- a) Inspect proposed site, where group erect tents appropriate instruction, site staff trained.
- b) Open fires to be sited on designated fire pits or with adequate distance from tents, fire buckets, standard SoP fire lighting to be applied
- c) Inspect periodically and daily when in use, provide suitable and sufficient training
- d) Review conditions, where wind speed/storm conditions are excessive consider stopping activity.
- e) Monitor site numbers and maintain best practice, limit visitors if practicable
- f) Ensure tents are handled appropriately e.g.; 2 person lifts / no overreaching etc
- g) Demonstrate to participants use of mallet

5. REMAINING RISK USING CONTROL MEASURES ABOVE

- a) Low
- b) Low
- c) Low
- d) Low
- e) Low
- f) Low
- g) Low

DATE: 09/2023, REVIEW 1 YEAR

REVIEWED BY: M BROCKLESBY - Safety and Compliance

REVIEWED BY: D STACK – Manager Activity Centres

REF NOL: TENTPITCHRISK